Audio/Visual Request


Standard AV Equipment
All podiums at MW 2000 will be equipped with a PC and/or Mac with a web browser, live connections to the Internet, and a projector and screen appropriate to the size of the audience/room. You may use your laptop computer to project, if it has standard PC or Mac interfaces - we’ll provide cables. You can use your laptop computer to connect to the Internet if you have a standard 10BaseT connection (Ethernet); again, we’ll provide cables.

Portable Computer
I will bring my laptop to MW 2000. Specify make/model:

Non-Standard AV
If you require ANYTHING other than the standard AV equipment – even “simple” things like an overhead projector or slide projector – please note them below:

CPU
We will attempt to obtain this, but you may need to arrange it on your own.

Storage
If >250MB of free space required, tell us specifically how much.

Drives
If other than 1.4MB floppy and CD. Zip available but must be requested; specify SCSI or Parallel connection.

Projection
Type: overhead transparency 35 mm slide other: ___________________________

Resolution: minimum required, if >800 x 600

Boards & Software
Specify all software and plugins required (including versions) and any hardware or software dependencies. (We will attempt to obtain this, but you may need to arrange it on your own.)

Other Devices
Specify all, with complete technical details
We will attempt to obtain this, but you may need to arrange it on your own.

Confirmation
Other than the items indicated above, I/we require only standard AV support.

Author(s): ________________________________
Institution(s): ________________________________
Paper Title: ________________________________
Signature(s): ________________________________ Date: ________________________________